



BIDS AND AWARDS COMMITTEE

Bidding for the Supply and Delivery of One (1) Unit Brand New 2023 or onwards Model Passenger Van

Supplemental Bid Bulletin No. 1

This Supplemental Bid Bulletin No. 1 is issued to address the issues and concerns in the Bidding Documents. It shall form an integral part of the Bidding Documents:

Section I: Invitation to Bid

2. Delivery of Goods

Delivery of Goods	
From	To
January 5, 2024	February 19, 2024

5. Published Date on PhilGEPS Website

Date Published	
From	To
October 24, 2023	October 26, 2023

11. Name of End-User

Name of End-User	
From	To
Alma Y. Gammad	Rufino L. Baquiran, Jr.

Section V: Special Conditions of Contract

1. Delivery and Documents – Procuring Entity’s Representative at the Project Site:

Name of End-User	
From	To
Alma Y. Gammad	Rufino L. Baquiran, Jr.

Section VI: Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Delivered, Weeks/Months	
From	To
Units will be delivered within forty-five (45) days upon receipt of Notice to Proceed.	Units will be delivered within ninety (90) days upon receipt of Notice to Proceed.



Republic of the Philippines
Department of Migrant Workers

OVERSEAS WORKERS WELFARE ADMINISTRATION

Regional Welfare Office No. 02

Tuguegarao City, Cagayan



Section VII: Technical Specification

Particulars	From	To
Safety Security	Equipped with at least a Driver and Front Passenger side Airbags, seatbelts Rear Suspension: Rigid Axle with Leaf Spring Brakes: Ventilated Disc/Drum Equipped with Power Steering And Anti-lock Brake System (ABS)	Equipped with at least a Driver and Front Passenger Airbags, seatbelts Rear Suspension: Rigid Axle with Leaf Spring Brakes: Ventilated Disc/Drum Equipped with Power Steering And Anti-lock Brake System (ABS)
Inclusions	1. Tint, Rust Proofing, Vinyl Floor Mats and Seat Cover 2. Free Labor on periodic maintenance service for 1,000 and 5,000 kms check-up 3. Standard Tools, Jack and EWD 4. Three (3) years LTO Registration 5. One (1) year TPL insurance 6. One (1) year GSIS Comprehensive Insurance 7. Maintenance and Warranty Manual in Leather Holder	1. Tint, Rust Proofing, Vinyl Floor Mats and Seat Cover 2. Free Labor on periodic maintenance service for 1,000 and 5,000 kms check-up 3. Standard Tools, Jack and EWD 4. Three (3) years LTO Registration 5. One (1) year TPL insurance 6. Maintenance and Warranty Manual in Leather Holder
Warranty	Three (3) years from the date of acceptance of the End-user or 100,000 kilometers from the date of acceptance, whichever comes first.	Three (3) years from the date of delivery/invoice of the End-user or 100,000 kilometers from the date of delivery/invoice, whichever comes first.
Delivery Period	Within Forty-Five (45) calendar days from the receipt of the Notice to Proceed (NTP)	Within Ninety (90) calendar days from the receipt of the Notice to Proceed (NTP)

For guidance and information of all concerned.

Issued this 3rd day of November 2023 at OWWA Regional Welfare Office II, Tuguegarao City, Cagayan.


ALMA Y. GAMMAD
BAC Chairperson



INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF MOTOR VEHICLE

1. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)**, through the **General Appropriations Act CY 2023** intends to apply the sum of **One Million Eight Hundred Seventy Thousand Pesos (Php 1,870,000.00)** being the ABC to payments under the contract for **Bidding for the Supply and Delivery of Motor Vehicle, PB-01-2023**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **OWWA** now invites bids for the above Procurement Project. Delivery of the Goods is required on or before **February 19, 2024**. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Ms. Almira I. Pattugalan and/or Rufino L. Baquiran, Jr.** The Bidding Documents can be viewed at the OWWA website at www.owwa.gov.ph click the “Bids and Awards” icon.

**#13 Dalan Na Pavvurulun, Regional Government Center,
Carig Sur, Tugueagarao City, Cagayan 3500**

5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 26, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Two Thousand Pesos (PhP 2,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or by facsimile, or through electronic means. (See attached Guidelines on the Payment of Fees).
6. The **OWWA RWO2** will hold a Pre-Bid Conference on **03 November 2023, 10:00 A.M. at #13 Dalan na Pavvurulun, RGC, Carig Sur, Tugueagarao City and thru video-conferencing application (zoom)**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission on or before **13 November 2023, 11:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.

9. Bid opening shall be on **13 November 2023, 1:30 P.M.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **OWWA** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Name of officer : **Ms. Almira I. Pattugalan**
Name of office : *Overseas Workers Welfare Administration Regional Welfare Office 02*
Address : *#13 Dalan na Pamburulan, RGC, Carig Sur, Tuguegarao City, Cagayan*
Telephone number : *(078) 396-0200*
0926-975-9265
Facsimile number : *(02) 396-0200*

Email address : *region2@owwa.gov.ph*

Website address : *www.owwa.gov.ph*

Name of End-user : **Mr. Rufino L. Baquiran, Jr.**
Name of office : *Administrative Aide IV (Driver II)*
Contact number : *(078) 396-0200*
0997-900-8834
Email address : *region2@owwa.gov.ph*

12. You may visit the following websites:

For downloading of Bidding Documents: www.bidding.owwa.gov.ph

For online bid submission: *Please check attached Guidelines on the bid submission*


ALMA Y. GAMMAD
BAC Chairperson

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause																						
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>“The delivery terms applicable to the Contract are DDP delivered in OWWA. In accordance with INCOTERMS.”</p> <p>“The delivery terms applicable to this Contract are in OWWA. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is:</p> <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 10px;">Name of End-user</td> <td style="padding-right: 10px;">:</td> <td>Mr. Rufino L. Baquiran, Jr.</td> </tr> <tr> <td>Name of office</td> <td>:</td> <td>Administrative Aide IV (Driver II)</td> </tr> <tr> <td></td> <td></td> <td>Admin. & Finance Division OWWA RWO2</td> </tr> <tr> <td>Contact number</td> <td>:</td> <td>(078) 396-0200/09979008834</td> </tr> <tr> <td>Email address</td> <td>:</td> <td>region2@owwa.gov.ph</td> </tr> </table> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and <table style="width: 100%; border: none;"> <tr> <td style="width: 5%;"></td> <td style="width: 5%;">e.</td> <td>training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</td> </tr> <tr> <td></td> <td>f.</td> <td><i>[Specify additional incidental service requirements, as needed.]</i></td> </tr> </table>	Name of End-user	:	Mr. Rufino L. Baquiran, Jr.	Name of office	:	Administrative Aide IV (Driver II)			Admin. & Finance Division OWWA RWO2	Contact number	:	(078) 396-0200/09979008834	Email address	:	region2@owwa.gov.ph		e.	training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.		f.	<i>[Specify additional incidental service requirements, as needed.]</i>
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The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

Spare Parts –

The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and
- b. in the event of termination of production of the spare parts:
 - i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and
 - ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.

The spare parts and other components required are listed in **Section VI (Schedule of Requirements)** and the costs thereof are included in the contract price.

The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of *[indicate here the time period specified. If not used indicate a time period of three times the warranty period]*.

Spare parts or components shall be supplied as promptly as possible, but in any case, within *[insert appropriate time period]* months of placing the order.

2.2	<i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”
4	The inspections and tests that will be conducted are: <i>[Indicate the applicable inspections and tests]</i>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
1	Brand New 2023 or onwards Model Passenger Van	1 unit	1	Units will be delivered within ninety (90) days upon receipt of Notice to Proceed.

Technical Specifications

Item	Specification	Statement of Compliance				
		<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>				
Procurement of One (1) Unit Brand New 2023 Model Passenger Van						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%; text-align: center;">Particulars</th> <th style="text-align: center;">Description</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;">Engine and Transmission</td> <td> Model: Brand New 2023 or onwards Model Body Type: Passenger Van Transmission: Minimum 6-speed Manual Diesel Displacement: at least 2,400cc but not more than 3,000cc Number of Cylinders: 4 Number of Valves: 16 Fuel Type: Diesel Euro 4 Compliant </td> </tr> </tbody> </table>			Particulars	Description	Engine and Transmission	Model: Brand New 2023 or onwards Model Body Type: Passenger Van Transmission: Minimum 6-speed Manual Diesel Displacement: at least 2,400cc but not more than 3,000cc Number of Cylinders: 4 Number of Valves: 16 Fuel Type: Diesel Euro 4 Compliant
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	Power: At least 165 ps Torque: At least 356 N-m	
Body Dimension	Width: At least 1800mm Number of Doors: 4 doors (2-side doors for driver and front passenger, one (1) side sliding door and a tailgate	
Seats	Capacity: Standard capacity of 15 passengers Seat Material: Fabric	
Tires and Wheels	Tire Size: At least 215/70R16 steel	
Safety Security	Equipped with at least a Driver and Front Passenger Airbags, seatbelts Rear Suspension: Rigid Axle with Leaf Spring Brakes: Ventilated Disc/Drum Equipped with Power Steering And Anti-lock Brake System (ABS)	
Color	White	
Inclusions	1. Tint, Rust Proofing, Vinyl Floor Mats and Seat Cover 2. Free Labor on periodic maintenance service for 1,000 and 5,000 kms check-up 3. Standard Tools, Jack and EWD 4. Three (3) years LTO Registration 5. One (1) year TPL insurance 6. Maintenance and Warranty Manual in Leather Holder	
Warranty	Three (3) years from the date of delivery/invoice of the End-user or 100,000 kilometers from the date of delivery/invoice, whichever comes first	
GREEN PUBLIC PROCUREMENT REQUIREMENT (GPPB)	The Supplier shall demonstrate guarantee the availability of parts for the specific vehicle model for at least 7 years from the same production of the particular model ceases.	
OTHER REQUIREMENTS		
<ol style="list-style-type: none"> 1. Only Direct Dealers are allowed to bid; 2. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project; 3. Inspection of vehicles during Post-Qualification shall be made within 		

<p>the showroom of the direct dealer.</p> <p>4. Availability of spare parts all over the Philippines;</p> <p>5. Bidder must have authorized/accredited service centers nationwide;</p> <p>6. AFTER SALES SERVICE - Submission of Certificate of After Sales Service and availability of spare parts within the warranty period with the list of authorized/accredited service centers in the Philippines indicating the address, contact numbers and contact person;</p> <p>7. MANUALS – supplier shall provide maintenance manuals in English language;</p> <p>8. Original Warranty/Guarantee Certificates shall be issued in the name of the Overseas Workers Welfare Administration (OWWA);</p> <p>9. OWWA reserves the right to inspect or test the commodities and/or materials within the showroom of the supplier and accept or reject any or all of the items delivered not in accordance with the required specifications. All costs of testing shall be for the account of the supplier;</p> <p>10. The winning bidder shall warrant that the goods subject to the Contract is free from latent defects which are not apparent during the inspection and testing periods;</p>	
<p>TOTAL BUDGETARY REQUIREMENTS</p> <p>One Million Eight Hundred Seventy Thousand Pesos (Php1,870,000.00)</p>	
<p>FUND SOURCE</p> <p>Available funds of CAPEX CY 2023</p>	
<p>TERMS OF PAYMENT</p> <p>Government Terms</p>	
<p>DELIVERY PERIOD</p> <p>Within Ninety (90) calendar days from the receipt of the Notice to Proceed (NTP)</p>	